



Tailored Home Improvements

# MAINTENANCE GUIDE



## CONGRATULATIONS ON YOUR BRAND NEW HOME IMPROVEMENT

This short guide will help to keep your doors, windows and conservatories looking and functioning their best for many years to come. Please review this guide to familiarize yourself with the best ways to care for your investment to ensure that warranties are maintained.

## GENERAL MAINTENANCE



The door surfaces and inner chambers should be cleaned using warm soapy water or a mild diluted detergent. The surfaces should be cleaned using a soft cloth, sponge, or a soft natural bristle brush. All areas should be thoroughly rinsed and dried after cleaning.

Your newly installed window, door or bifold requires regular cleaning and maintenance to ensure it keeps decorative and protective qualities. The frequency of cleaning depends on:

1. The building surrounding environment (for example, marine alkaline, acid. Industrial etc.)
2. The varying levels of atmospheric pollution,
3. The prevailing wind direction,
4. Exposure to airborne debris such as sand or salt, which may cause erosive wear.

Cleaning frequency also depends on the desired standard of appearance and the need to remove deposits, which could cause damage after prolonged contact with the finish.

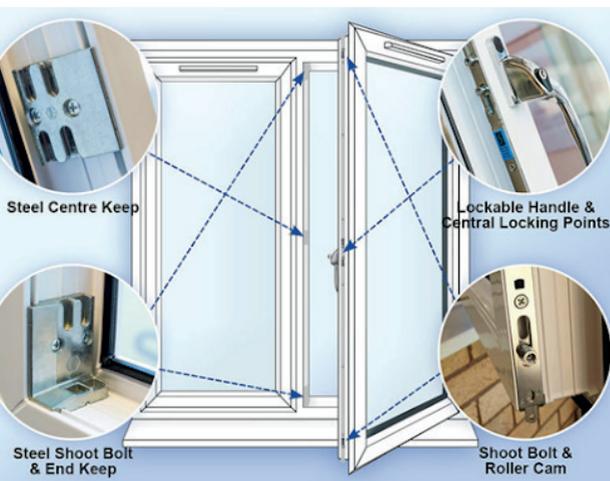
In an industrial environment the normal interval between cleaning should not be more than every three months. Where there is a high degree of industrial pollution or a hazardous atmosphere, the periods between cleaning should be reduced. If the atmosphere is non-hazardous (for example in rural or normal urban locations), the period between cleaning can be extended to a maximum of 18 months (or more frequently if heavy soiling occurs).

## LOCKS & HARDWARE



All locking mechanisms should be kept free of dirt and grime and lubricated once a year with light machine oil such as 3 in 1 or WD40.

Locking parts exposed when the doors open including strike/faceplates, locking cams and hook bolts should be wiped clean of residue lubricant and grime. These mechanisms should then be lubricated using a light machine oil. Locking keeps should be lubricated with petroleum jelly from time to time always ensure excess oil is wiped away.



Handles may be cleaned with warm soapy water or a mild diluted detergent using a soft cloth or sponge.

It is important to thoroughly rinse and dry the hardware after cleaning.

Pivot points of handles should be lubricated periodically with light machine oil such as 3 in 1 or WD40.

The tightness of all fixing screws or rivets should be checked

periodically. One year after installation and there after annually. The tightness of all fixing screws or rivets should be checked periodically.

Overtightening of handle fixing screws can put too much strain on the locking mechanisms gearbox and impair the function of the lock. Windows and doors which are not in frequent use should be opened and maintained.

# CONDENSATION

Water vapour is continually present in the atmosphere and in the home. This natural water content is increased by day-to-day activities which creates steam such as cooking, buffing, washing, boiling water etc.

This water vapour is undetectable when carried in warm air, but condenses into water droplets when it comes into contact with cold surfaces such as glass. Normally, water vapour is controlled through natural ventilation via air bricks and chimneys etc. but conservation measures have led to more efficient sealing of buildings.

This may result in trapped water vapour and increasing problems with condensation. Condensation is best controlled by ventilation which is achieved by opening windows, fitting extraction units or by fitting wall vents to provide airflow. Some heat should always be maintained in the building during cold weather.

The temperature may be increased in areas where condensation is a particular problem. If possible, internal doors to kitchens and bathrooms should be kept closed and sealed against drafts to prevent excessively moist air being transferred to other areas. Bedroom windows should have night ventilation facilities to provide air circulation. Curtains should be a minimum of 150mm away from the door or window to ensure airflow, with suitable gaps.



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